



MARCH 2009

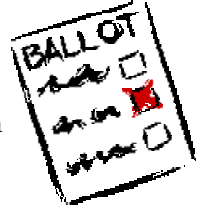
www.ShadyCanyonHOA.org

BOARD OF DIRECTORS

President: **Mike Noggle**
Vice President: **Richard Liggitt**
Treasurer: **Tom Hegg**
Secretary: **Mike Gray**
Member at Large: **Mike Reeves**

ANNUAL ELECTION/MEETING OF THE BOARD OF DIRECTORS

The Annual Election and Meeting of the Board of Directors will be held in April 2009. There will be two (2) positions on the Board of Directors up for election. The deadline for submittal for of your application to serve on the Board was February 6, 2009. Please watch for your election package with a ballot that you will receive in the mail. Please vote as we will need 135 homeowners to vote in order to achieve quorum and hold the election.



ON-SITE OFFICE OPEN FULL TIME AS OF MARCH 2, 2009

The Shady Canyon On-site Office located at 75 Shady Canyon Drive is currently open Tuesday through Thursday 2:00 – 5:00 PM. Beginning March 2, 2009, the Shady Canyon On-site Office will be open Monday through Friday, 9:00 A.M. – 5:00 P.M. The office will be staffed full time with your Community Manager, Shana Aaberg, Associate Community Manager, Julie Haye and Architectural Coordinator, Sherry Salazar. The purpose of this change is to allow residents greater access to your management team in order to discuss common area concerns in person, ask questions, obtain pool keys, make architectural submittals and obtain contractors passes. Please note the contact information for each member of your management team is listed to the left of this paragraph, in the section titled YOUR KEYSTONE PACIFIC TEAM.

PROCEDURES FOR GATE ACCESS - RESIDENTS' GUESTS/VENDORS

Please keep in mind if you are having more than 5 guests or 3 vehicles visit your home you need to submit a written list of names to the gate house or go online to www.gateworksguest.com where you can click onto Shady Canyon and come to a screen that asks for your phone number and password. You will need to enter your ten digit phone number which includes your area code. Do not include the parentheses or dashes, just numbers such as 9497251234. Your password should be a password that you wrote on your gate access form. At the top of the next page you will see home, settings, guests, contacts, history and logout. Click on guests and from here you can add your guests. If a minor submits a guest list, it must be signed by the property owner. The gate attendant will ask the drivers for proof of I.D. No "open access" to a resident's home will be permitted. If the resident is authorizing entry for less than 5 people or 3 vehicles, they may phone the gate house and verbally provide the names to the attendant. The attendant will then add the name(s) to the daily log of authorized guests/vendors. If the guests/vendors will be staying longer than 1 day, the individual will be issued a Guest Pass for up to 1 week. The attendant will ask guest/vendor for proof of I.D. before issuance of this temporary pass. If you notice that the gate attendants are not following proper protocol when allowing guests access into the community by issuing every vehicle a pass or allowing guests/vendors into the community without authorization, please contact Management with specifics including dates/times and a summary of what happened so Management can bring these items to the supervisor of GMI's attention. Thank you!

**YOUR
KEYSTONE
PACIFIC TEAM**



Shady Canyon On Site Management
Office

75 Shady Canyon Drive
Irvine, CA 92603

Community Manager:

Shana Aaberg
(949) 679-5660
Fax: (949) 679-5662
saaberg@keystonepacific.com

Common Area

Maintenance/Recreation Associate:

Julie Haye
(949) 679-5557
Fax: (949) 679-5662
jhaye@keystonepacific.com

Architectural Coordinator:

Sherry Salazar (949) 679- 5556
Fax: (949) 679-5662
ssalazar@keystonepacific.com
75 Shady Canyon Drive
Irvine, CA 92603

Billing Questions/Address Changes:

(949) 833-2600
accounting@keystonepacific.com

**Emergency After Hours: Keystone
Pacific Property Management, Inc.**
(949) 833-2600

March 2009 Reminders

- **Good Friday:** Keystone Pacific will be closed Friday, April 10, 2009 in observance of Good Friday.
- **Street Sweeping Days:** Every Sunday between 9 A.M. to 1 P.M. and every Tuesday between 11 A.M. to 3 P.M.
- **Trash Pick-Up Days:** Every Friday. Please remove trash cans from the common areas after this day.
- **Wednesday, 3/4/09 - Board Meeting at 4:00 P.M.** Location: Recreation Facility – 75 Shady Canyon Drive.

GATE ATTENDANT CONTACT INFORMATION

EAST GATE:

Phone: 949-509-1947

Fax: 949-509-9282

(Located off the 405 freeway)

WEST GATE:

Phone: 949-823-0015

Fax: 949-823-1836

(Located at 130 Shady Canyon Drive)



ACCIDENT ON SHADY CANYON DRIVE

On January 9, 2009 at approximately 5:30 P.M., a vehicle that headed inbound from the East entrance gate lost control while attempting to pass another slower moving vehicle at a high rate of speed. As the driver lost control of the vehicle, it spun around 360 degrees and came to rest facing the wrong direction against the guard rail along the side of the road. Thankfully, no serious injuries were sustained. However, the impact from the accident damaged the guard rail, dislodged several of the stakes from the ground which supported the guard rail, damaged an electrical box as well as damaged the landscaping in the affected area. Below are the pictures taken after the accident.



The driver that lost control of his vehicle wanted to share this story with the community with the hope that it will prevent other drivers in the community from speeding or attempting to pass slower moving vehicles along Shady Canyon Drive. Please observe all speed limits within the community and do not attempt to pass slower moving vehicles as this behavior puts all drivers within the community at risk.